



Elementary Student Code of Conduct & Discipline Plan

Discipline Policy

Discipline at WMS is based on a positive attitude toward children. Following Montessori philosophy, our policy is to assist children in arriving at inner discipline through concentrated work. In all areas the child is assisted in developing the skills necessary to control their own actions to develop self-discipline. Natural or logical consequences are used as a means of helping the child to develop inner limits. Students are taught that WMS is a peaceful school based upon mutual respect and violence or bullying will not be tolerated.

Appropriate use of non-violent communication and frustration tolerance skills are expected and modeled.

The behavioral expectations we have for our students are:

- Respect yourself, others and our environment
- Demonstrate responsibility, respect and self-control
- Keep your area (learning space, restrooms, materials) neat, clean and orderly
- Work quietly being careful not to disturb others who are working

Discipline Procedure

Our Discipline Policy uses 3 strategies: Class DoJo points, the Student Discipline Form, and Suspension/Expulsion.

Strategy 1: Class DoJo

Most of the disruptive behaviors in the classroom are unintentional, like talking across the classroom to a teacher or friend or forgetting to put work away. While these behaviors receive verbal redirection, sometimes they are repeated continuously and therefore are continuously disrupting the learning environment. In these cases, the child needs to take responsibility for his/her actions to develop inner limits. If a child continues disruptive behavior after verbal redirections, the teacher will utilize Class DoJo. Under the ClassDojo system, teachers will assign behavior points to students based on their adherence to behavior expectations. Each teacher has the flexibility to determine the number of points to deduct for specific undesirable behaviors. The purpose of this approach is not punitive but rather educative. It enables students to understand the consequences of their actions and encourages them to make better choices.

The consequences for point deductions are structured in a progressive manner, allowing students to reflect on their behavior and take steps toward improvement. These consequences include:

- **-1 Point-** A simple reminder to the student that their behavior is not acceptable, prompting self-awareness and self-correction.
- **-2 Points-** Five minutes of silent walking laps during recess, providing a moment for students to think about their actions while engaging in a physical activity.
- **-3 Points-** Ten minutes of silent walking laps during recess and a visit to the Head of School's office, fostering accountability and emphasizing the importance of respecting rules.
- **-4 Points-** A full recess of silent walking laps, a visit to the Head of School's office, and a call or meeting with parents to involve them in the process of addressing behavior concerns.
- **-5 Points-** Must be picked up for the remainder of the day and may return as determined by the Head of School

We believe in recognizing and celebrating positive behavior. Students who maintain an 85% or higher positive behavior percentage for the week will have the opportunity to participate in a special activity at the end of the week. Students who do not achieve 85% will have a silent time to reflect on their week and behavior during the activity.

Strategy 2: Student Discipline Form

While Strategy 1 is primarily used for minor distractions or misbehaviors, Strategy 2 with the use of the **Student Discipline Form** is for behaviors that are intentional and include, but are not limited to, the following:

- Talking back or arguing with obvious disrespect with an staff member
- Intentionally disregarding directions in the classroom, during lunch, on the playground, or while attending school functions
- Intentionally disrupting or impeding the work of others
- Disrespect or rudeness shown toward peers, adults, or school environment with the use of words or actions
- Bullying with words or communicating threats

Consequences of the Student Discipline Form:

*First Use of the Student Discipline Form: The teacher will discuss the unacceptable behavior with the student. The student will be given a Student Discipline Form with a request for a teacher-parent conference. This form requires a parent/guardian signature and is expected to be returned the following school day.

*Second Use of the Student Discipline Form: Child will be sent to the office, and the parent will be called immediately to set up a conference date with the Head of School. The child will be given a Student Discipline Form to be returned with parent signature the following school day. The child may be sent home for the day depending on the severity of the incident.

*Third Use of the Student Discipline Form: Immediate suspension may occur. If so, parents are required to come to the school and pick up their child. A conference must be held between the parent, teacher and Head of School before the child can return to school. Expulsion will be considered at this point.

Strategy 3: Immediate Suspension or Possible Expulsion

Strategy 3 is for behavior that can be described as intentional or defiant. Strategy 3 is for severe misbehavior that can supersede Strategies 1 & 2. They include but are not limited to the following:

- Swearing or using abusive language directed at another student, staff member or parent
- Intentional destruction of classroom/school property
- Physical harm to another person with the intent to injure including but not limited to: punching, stabbing, slapping, or kicking
- Touching another persons private body parts (expulsion)
- Exposing private body parts (expulsion)
- Possession of unauthorized prescription medication

Bringing illegal substances or weapons to campus could result in immediate and permanent expulsion from Wayne Montessori School.

Children with Learning and/or Behavioral Diagnoses

We recognize the Montessori Method is accommodating to children with learning and behavioral diagnoses. If a child has a doctor issued learning or behavioral diagnoses, an Individual Education/Discipline Plan may be developed for them. This will be a mutually agreed upon plan between the WMS staff/administration, parents and medical advisors.

Parents and Students must read the WMS Elementary Student Code of Conduct. Parent and Student must both sign the attached from stating they understand and agree to adhere to the policy.



Elementary Student Code of Conduct
Parent Agreement

Parent Consent

I have read and understand the WMS Discipline Plan as it pertains to my child/children attending WMS Elementary. I fully support the methods used and will collaborate with the teachers to help maintain a positive learning environment for all students.

Parent Signature _____ Date _____

Child/Children's Name(s) _____



Elementary Student Code of Conduct
Student Agreement

As an elementary student at Wayne Montessori School, I agree to the following:

- I will respect myself, others and our school.
- I will be a responsible student.
- I will follow directions.
- I will act respectfully.
- I will use self-control.
- I will work quietly.
- I will keep my hands and feet to myself.
- I will not talk back or argue with a teacher.
- I will not interrupt others while they are working.
- I will not hit, kick, spit or slap.
- I will not use rude or unkind language or actions.
- I will be on time to school.
- I will turn in my work on time.
- I will talk to my teacher if anyone is making me or another student feel sad or mad.

Student Consent

As a student in Wayne Montessori School Elementary program, I have read or been read the WMS Elementary Student Code of Conduct. I understand what is expected of me and the actions that will be taken if I do not meet these expectations.

Student Signature _____