



New Student Enrollment Process

➤ **Application**

Please complete our 2-page School Application form. This form is available on our website, or call 919-734-0051 to request a form be sent by email.

Submit the completed School Application form with a non-refundable new student processing fee of \$50.00. Please make your check payable to Wayne Montessori School.

Mail your application to: Wayne Montessori School
P.O. Box 10646
Goldsboro, NC 27532

Or (during the school year)

Bring your application to the school located at:
103 New Hare Drive
Goldsboro, NC 27534

➤ **Interview (Student Assessment)**

Once your child's application and new student processing fee are received, the student will be assigned to a classroom. If the grade your child is applying for has a waitlist, you will be notified at this time. The assigned Directress will contact the parents to schedule the Student Interview/Assessment. This is an opportunity for the Directress to meet with the student individually prior to introducing them to the full class. This allows the Directress to assess the student's abilities and determine where the lessons should begin and also allows the child to become comfortable with the teacher and classroom before the first day of school.

➤ **Enrollment Contract**

At the interview, parents will be given a formal Enrollment Contract. Parents are asked to complete the Enrollment Contract before leaving from the interview or as soon as possible thereafter. The Enrollment Contract must be received with the \$100 Enrollment Fee in order for the student to begin attending.

➤ **Other Student Forms**

Parents will be asked to complete the following forms upon Enrollment:

- Health Form (Including an Immunization Record)
- Emergency Contact Form/ Permission to Release
- Photo Release Form
- Parental Code of Conduct
- Student Discipline Policy (Elementary only)
- Permission to Participate in PE (Elementary only)

Thank you for your interest in Wayne Montessori School.

Wayne Montessori School has a non-discrimination policy relative to race, color, creed and national origin with respect to the admission of students and the employment of faculty and administrative staff.

Wayne Montessori School

SCHOOL APPLICATION

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Brothers and Sisters:

Name _____ *Age* _____

Name _____ *Age* _____

Step-Parent Information: (Circle one) *Step-Mother* *Step-Father*

Name _____

Address _____

Home Phone _____ *Work Phone* _____

Cell Phone _____ *Occupation:* _____

Who has custody of your child (if not both birth parents): _____

Please give us feedback:

How did you hear about Wayne Montessori? _____

Did a current WMS family refer you: (Please List) _____

Please explain your interest in applying to Wayne Montessori School and what you hope your child will gain from a Montessori experience: (please continue on another sheet of paper if needed)

Date _____ **Signature of Parent** _____

Signature of Parent _____

Email Address _____